

**MINUTES OF THE OTTAWA PLAN COMMISSION**  
**April 27, 2015**

Chairman Brent Barron called the meeting to order at 7:05 p.m. in the Ottawa City Council Chambers.

**ROLL CALL**

Present: Barron, Buiting, Ganiere, Howarter, Reagan, Stone,

Absent: Burns, Perry, Volker

Others: City Planner Tami Huftel

**MINUTES OF PREVIOUS MEETING**

It was moved by Stone and seconded by Ganiere that the minutes of the March 23, 2015, meeting be approved. Motion Carried unanimously.

**NEW BUSINESS**

- a. *Review and Recommendation of the preliminary and final plat for Dayton Road Acres located at 1891 North 31st Road.* Chairman Brent Barron stated this subdivision is located in our mile and half jurisdiction. Mike Soenksen with Vegrzyn and Sarver presented the plats on behalf of Glen and Kara Manning as they would like to build a home on the vacant lot. They propose dividing 5.26 acres into 2 lots, 2.67 and 2.18 (existing home). A previous owner starting the plating process in 2000 but didn't move past preliminary plat stage. Mike Buiting stated an additional entrance did not meet LaSalle County access ordinance. Therefore, they were required to subdivide. He also, stated the County Engineer is ok with this plan. Hank Schmidt owns farm land around property. His daughter was the previous person seeking plating in 2000. Zoning has been changed to rural residential. Reagan asked Tami the reasoning for 20 foot water, sewer and pedestrian/bike easement. Tami explained the property is surrounded by farm land which someday could be developed thus utilizing this easement. Also noted there are other properties along Dayton Road with a pedestrian/bike easement. **Moved by Ganiere and seconded by Buiting that the OPC recommend that the City Council approve preliminary and final plat of Dayton Road Acres per staff report. Motion carried unanimously**
  
- b. *Public hearing on proposed amendments to the City of Ottawa Municipal Code, Zoning Ordinance Chapter 118 including but not limited to: definitions; accessory structure; fence height; junk or salvage yards; Bed and Breakfast; setbacks in C-2, and D; E district – new dwelling unit as a conditional use and PUD referral process.* Chairman Barron opened the public hearing. **Then moved by Ganiere and second by Buiting to continue the public hearing to the next Plan Commission meeting.**
  
- c. A discussion was held on May and June meeting dates. May: regular scheduled meeting date is Memorial Day. Commission discussed the idea of June 1<sup>st</sup>, if a meeting date is needed. June: Tami stated she will be on vacation and may need to reschedule the meeting date.
  
- d. Chairman Barron read a letter from Tom Ganiere resigning from the Plan Commission effective May 5<sup>th</sup>.

It was moved by Ganiere seconded by Buiting the meeting be adjourned at 7:40pm. Motion carried.

Respectfully Submitted,

Tami Huftel  
City Planner